

**VESTRY MEETING – 03/11/2020**  
**AGENDA**

\* Indicates item is on Consent Agenda

- 1) Clem Work                 Opening Prayer   (1 min.)
- 2) Terri                     Spiritual Reflection
- 3) Jim                         Administrative/Business Matters   (5 min.)
  - a) Review **(read before meeting)**; Approve at meeting
    - Agenda 03/11/2020 \*
    - 02/12/2020 Minutes \*
    - Ministry Reports \*
    - Credit Card Statement \*
    - Diocesan Assessment (Quarterly) \*
  - b) Vote on Consent Agenda
- 4) Terri/Jim                 Parishioners' concerns and correspondence   (5 min.)  
                                     Newcomers – names and info
  - a) Correspondence
- 5) Memorial Foundation – Report of 02/19/2020 meeting
- 6) Mark                     Finance/Investment report   (5 min.)
- 7) Old Business             Vestry Actions/Activities Requiring Approval   (15 min.)
  - a) Update on processes for execution of draft policy for building usage policy for small/grassroots groups – Kent and Kevin
    - **Action: Finalize both the policy and the applicant paperwork**
  - b) Update on Sound System
  - c) Update on the Vestry Retreat and Mutual Ministry Review scheduled for October with Canon Chris Roberts
  - d) Update on Safeguarding God’s Children
    - Model Policy – read and verify by signing Vestry form for Diocese
    - Complete online training
  - e) Update on Creation Care/Stewardship/Hospitality
    - Parishioner Kate Laney’s comments regarding this issue
  - f) Single service this summer at 9:30 a.m.?
  - g) Update on Montessori request
- 8) New Business             Vestry Actions/Activities Requiring Approval   (10 min.)
  - a) Discuss Easter Day (April 12) Vestry responsibilities – review and commit to helping
    - Parish Breakfast between services
    - Easter Sunday Coffee Hours following both Easter Sunday services
  - b) Communications/Listing by Vestry
- 9) Terri                     Ministry Reports – check in with liaisons   (15 min.)
- 10) Other
  - a) Requirements for Safeguarding God’s Children

- Review and sign off on having read and understood the Model Policy for Safeguarding God's Children by March meeting
  - **Online Safeguarding Classes**—*Safeguarding God's People* is required training for all church leadership. This includes but is not limited to clergy, supply clergy, vestry leaders, employees, volunteers, lay leaders and child/youth workers. The Standing Committee of the diocese made this a requirement for church leadership, and Bishop Marty stands behind it. The following 3 classes are required by the March meeting:
    - *Preventing Sexual Exploitation in Communities of Faith for Ministries*
    - *Preventing Sexual Exploitation in Communities of Faith for Congregations*
    - *Your Policies*
- b) Review of counting procedures offered by church office staff for new and any interested Vestry members; please call the office to arrange a time.
- c) Saturday, May 2, at 12:30 p.m. – Vestry help with clean-up of Rummage Sale
- d) Next meeting date and time – April 8 at 5:30 p.m. in the Guild Room

11) Terri

Closing Prayer