

VESTRY MEETING – 12/11/2019
AGENDA

*** Indicates item is on Consent Agenda**

- 1) Terri Opening Prayer (1 min.)
- 2) Terri Spiritual Reflection
- 3) Jim Administrative/Business Matters (5 min.)
 - a) Review (read before meeting); Approve at meeting
 - Agenda 12/11/2019 *
 - 11/13/2019 Minutes *
 - Ministry Reports *
 - Credit Card Statement *
 - Diocesan Assessment (Quarterly) *
 - b) Vote on Consent Agenda
- 4) Terri/Jim Parishioners' concerns and correspondence (5 min.)
Newcomers – names and info
 - a) Correspondence
- 5) Torian Memorial Board report
 - a) 2020 Holy Spirit Memorial Foundation allocation to Vestry budget
- 6) Mark Finance/Investment report (5 min.)
 - a) Highlights of the proposed 2020 Budget/2019 current
 - b) Stewardship update – Terri
 - Thank you to Vestry and Stewardship Committee for making the follow-up calls so promptly
- 7) Old Business Vestry Actions/Activities Requiring Approval (15 min.)
 - a) Update on implementation of Pushpay – Terri
 - b) Update on processes for execution of draft policy for building usage policy for small/grassroots groups – Kent and Kevin
 - c) Update for Nominating Committee (Marva Gallegos, Don Gisselbeck, Glenn Hladek, and Helen Matveyeff)
 - Looking for five Vestry nominees-four vacancies for 3-year terms and one for a 1-year term
 - **Action** – Approval of slate of candidates for Annual Meeting
 - d) Update on church-wide safety protocol – Glenn
 - e) Update on disaster preparedness policy – Jim and Kevin
- 8) New Business Vestry Actions/Activities Requiring Approval (10 min.)
 - a) 2020 Housing Allowance approval of amount specified by Rector (the following language must appear in the Vestry minutes)

The Vestry of Holy Spirit Episcopal Church on December 11, 2019, after discussing the amount to be paid to the Rev. Terri Ann Grotzinger as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas the Rev. Terri Ann Grotzinger is employed as a minister of the Gospel of Holy Spirit Episcopal Church, Missoula, Montana, Diocese of Montana, which does not provide a residence for her, the Vestry resolves that of the total compensation of \$85,656 to be paid to the Rev. Terri Ann Grotzinger in 2020, that

\$20,000 be designated as a parsonage allowance within the meaning of that term as used in Section 207 of the Internal Revenue Code of 1986.

- b) 2020 Housing Allowance approval of amount specified by Assistant Priest (the following language must appear in the Vestry minutes)

The Vestry of Holy Spirit Episcopal Church on December 11, 2019, after discussing the amount to be paid to the Rev. Gretchen Strohmaier as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas the Rev. Gretchen Strohmaier is employed as a minister of the Gospel of Holy Spirit Episcopal Church, Missoula, Montana, Diocese of Montana, which does not provide a residence for her, the Vestry resolves that of the total compensation of \$ [REDACTED] to be paid to the Rev. Gretchen Strohmaier in 2020, that \$ [REDACTED] be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

- c) Vote on Memorial Board budget allocation to Vestry

9) Terri Ministry Reports – check in with liaisons (15 min.)

10) Other

- a) Request for Annual Reports from Vestry Ministries; deadline is 9 a.m., January 2, 2020
- b) Upcoming event: Pancake Supper, February 25, 2020
- c) Next date and time for Vestry meeting: January 8, 5:30 p.m. in the Guild Room

11) Terri Closing Prayer