

**VESTRY MEETING – 06/12/2019**  
**AGENDA**

**\* Indicates item is on Consent Agenda**

- 1) Helen Matveyeff      Opening Prayer      (1 min.)
- 2) Terri      Spiritual Reflection
- 3) Jim      Administrative/Business Matters      (5 min.)
  - a) Review (read before meeting); Approve at meeting
    - Agenda 06/12/2019 \*
    - 05/08/2019 Minutes \*
    - Ministry Reports \*
    - Credit Card Statement \*
    - Diocesan Assessment (Quarterly) \*
  - b) Vote on Consent Agenda
- 4) Terri/Jim      Parishioners' concerns and correspondence      (5 min.)  
Newcomers – names and info **Note: No newcomers to report on this month**
- 5) Mark      Finance/Investment report      (5 min.)
- 6) Memorial Foundation **Note: Next meeting is 6/17, so nothing to report**
- 7) Old Business      Vestry Actions/Activities Requiring Approval      (15 min.)
  - a) Update on Walkabout at Holy Spirit for Bishop candidates in July – Terri
  - b) Consideration of change in meeting date and time for Vestry meetings
  - c) Budget Shortfall/Pledge Update – Jim Wiley
  - d) Update on Active Incident Training Taskforce – Glenn Hladek
  - b) Update on data security and file maintenance – Mark Dvarishkis
  - c) Update from Buildings & Grounds re: roof repairs and grounds care
  - d) Update on AED training – Kevin Borg
- 8) New Business      Vestry Actions/Activities Requiring Approval      (10 min.)
  - a) Finance Committee – Annual review of insurance coverage (recommended by diocesan Finance Committee)
  - b) Properties Committee – Annual review of buildings for inventory purposes (recommended by diocesan Finance Committee)
    - Note from Auditor – especially focus on review of inventory for disposals and update it
  - c) Consideration of Pushpay – Terri
  - d) Social Concerns – next advocacy issue for vestry consideration – Jim Wiley
  - e) Starting Recycling more broadly – Jim Wiley
  - f) Buildings and Grounds – pay for arborvitae trimming and tie-up of branches?
  - g) Vestry being asked to help with cleanup after Church Picnic, August 18<sup>th</sup> – Elizabeth Ettenger
- 9) Terri      Ministry Reports – check in with liaisons      (15 min.)
- 10) Other
  - a) Audit materials prepared, and Auditor notified; audit needs to be completed by September 1
    - Notified Auditor that Vestry would like to review the Audit at its July meeting prior to it being submitted to the diocesan office
  - b) Budget request for Emmaus Campus Ministry was submitted to diocesan office by April 26; Diocesan

Council met in Helena on May 18 to finalize 2020 Budget. \$2,000 designated for Campus Ministry.

b) Next date and time for Vestry meeting: July 10, 1 p.m. in the Guild Room; No Vestry meeting in August

11) Terri

Closing Prayer