

VESTRY MEETING – 08/20/18
AGENDA

*** Indicates item is on Consent Agenda**

- 1) Helen Matveyeff Opening Prayer (1 min.)

- 2) Terri Spiritual Reflection

- 3) John Administrative/Business Matters (5 min.)
 - a) Review **(read before meeting);** Approve at meeting
 - i) Agenda 08/20/18 *
 - ii) 06/18 Minutes *
 - iii) Ministry Reports *
 - iv) Credit Card Statement *
 - v) Diocesan Assessment (Quarterly) *
 - b) Vote on Consent Agenda

- 4) Terri/John Parishioners' concerns and correspondence (5 min.)
Newcomers – names and info

- 5) Candy Finance/Investment report (5 min.)
 - a) New Assessment Plan

- 6) Memorial Foundation – August 15th meeting report

- 7) Old Business Vestry Actions/Activities Requiring Approval (15 min.)
 - a) Follow-up/next steps from Vestry retreat
 - b) Jim Church parking lot – brief update
 - c) Unless replacement is chosen, who will count for Jesse on September 2?
 - d) Update on annual review of buildings for inventory purposes – Margaret Borg
 - e) Update on annual review of insurance coverage – John Crowley
 - f) Update on Grounds Care Ministry – Margaret Borg and Tracey Gage
 - g) Vote on Building Policy – John Crowley
 - h) Solar Panels update – John Crowley and Kent Watson; discussion

- 8) New Business Vestry Actions/Activities Requiring Approval (10 min.)
 - a) Acknowledge receipt of 2017 Audit and recommendations
 - i) **Receipt of audit and recommendations need to be noted in the Vestry minutes**
 - ii) Consideration of gift for Auditor (last year purchased Downtown Association Gift Card in the amount of \$200)
 - b) Request from John Ellis Endowment – Jeannie Warner
 - c) Letter from attorney and IRS documents regarding classifying the Memorial Board as a Type 1 supporting organization and its implications – Jeannie Warner
 - d) Consideration of replacement for the Office Assistant/Bookkeeper position – Personnel Committee Report
 - e) Family Housing and MIC – Casey Dunning
 - f) Wind/Hail Deductible
 - g) Online Giving – Terri Grotzinger

- 9) Terri Ministry Reports – check in with liaisons (15 min.)

10) Other

- a) Emmaus Campus Ministry diocesan funding: we will receive \$2000.00
- b) The start-up for Church School and Choir will take place on Sunday, September 9 (the Sunday after Labor Day)
- c) Next date and time for Vestry meeting: September 10, 12 noon (Candy – Will financials be ready, or do we need to move to a later date?)
- d) Mutual Ministry Review?

11) Terri

Closing Prayer