VESTRY MEETING – 06/18/18 AGENDA

* Indicates item is on Consent Agenda

Tracey Gage Opening Prayer (1 min.)
Terri Spiritual Reflection

3) John Administrative/Business Matters (5 min.)

a) Review (read before meeting); Approve at meeting

i) Agenda 06/18/18 *

- ii) 05/14/18 Minutes *
- iii) Ministry Reports *
- iv) Credit Card Statement *
- v) Diocesan Assessment (Quarterly) *
- vi) Signature Authority
- b) Vote on Consent Agenda

4) Terri/John Parishioners' concerns and correspondence (5 min.)

Newcomers - names and info

5) Candy Finance/Investment report (5 min.)

6) Memorial Foundation – May 17th meeting report

7) Old Business Vestry Actions/Activities Requiring Approval (15 min.)

- a) Follow-up/next steps from Vestry retreat
- b) Jim Church parking lot brief update
- c) Unless replacement is chosen, who will count for Jesse on July 22?
- d) Amend February 12 Vestry Minutes to indicate that the Parochial Report was reviewed by the Vestry
- e) Approval of Signature Authority (Names of approved signers need to be included in the Vestry Minutes)

8) New Business Vestry Actions/Activities Requiring Approval (10 min.)

- a) Finance Committee Annual review of insurance coverage (recommended by diocesan Finance Committee)
- b) Properties Committee Annual review of buildings for inventory purposes (recommended by diocesan Finance Committee)
- c) Need to develop Grounds Care Ministry

9) Terri Ministry Reports – check in with liaisons (15 min.)

10) Other

- a) Audit materials prepared, and Auditor notified; audit needs to be completed by September 1
 - i) Notified Auditor that Vestry would like to review the Audit at its August meeting prior to it being submitted to the Diocese
- b) Budget request for Emmaus Campus Ministry was submitted to diocesan office by May 15. Diocesan Council will meet in Helena on June 23 to finalize 2019 Budget.
- c) Next date and time for Vestry meeting: August 13, 12 noon (Note: Terri will be away on this date. Move meeting to August 20?)
- 11) Terri Closing Prayer