

Holy Spirit Vestry Meeting Minutes

Thursday, January 10, 2019

PRESENT: Mark Dvarishkis, Elizabeth Ettenger, Don Gisselbeck, Terri Ann Grotzinger, Glenn Hladek, Mary Jennings, Candice Lindsay, Helen Matveyeff, Tom Todd, Jim Wiley, Ann Wiltse

- 1) Opening Prayer – Jim Wiley
- 2) Administrative/ Business Matters
 - **Motion to approve Consent Agenda; Seconded, Motion Passed**
- 4) Parishioners' concerns and correspondence
 - The Vestry was happy to note four newcomers to the church. We have seen a steady number of newcomers now for several months and a new Inquirers Class is coming up. Terri is pleased with this level of interest and encouraged the Vestry to continue reaching out to newcomers.
- 5) Candy reviewed the November financial reports
 - While the Vestry approved the 2019 budget at last month's meeting, several new pledges have come in. The line item for Operating Receipts / Pledge Payments is now budgeted at \$368,309 (\$358,283 on approved budget) and the Operating Deficit is now budgeted at \$51,460 (\$61,486 on approved budget)
 - **Motion to amend the 2019 Budget with pledge payment budget of \$368,309 and deficit forecast of \$51,460; Seconded, Motion Passed**
 - The Vestry anticipates that pledge income will continue to increase over the course of the year. The budget will not be re-approved each time the figure is adjusted. Changes in pledge income will however be noted in the minutes.
- 6) Old Business

- Terri and Mark are working on filling the part-time bookkeeper position. Good progress has been made in identifying possible candidates and exploring outside/contract opportunities.
- Jim reported that the pump parts for the boiler have been delayed and Temp Right now anticipates delivery on February 1st. They were apologetic about the delay and repair will commence as soon as they receive the parts.
- Jim outlined the presentation that the Deficit Task Force will make at the Annual Meeting. Jim is working with Judy to update pledge cards so that pledge increases may be properly tracked and processed. Jim also kindly agreed to attend the next meeting of the Stewardship Committee to brief them on the goals of the Task Force.
- Jim and Margaret are working to address the condition of the roof and gutters, and the moisture issue in the sanctuary. The moisture may be an issue with the mortar. These items will continue to be top-of-mind for Buildings and Grounds over the next several months.

7) New Business

- **Motion to elect Jim Wiley Senior Warden of the Holy Spirit Vestry; Seconded; Motion Passed**
- Terri and the Vestry thanked Jim for agreeing to serve in this capacity. The Junior Warden and Clerk will be appointed at the next meeting of the Vestry.
- Terri commended the advocacy work that is taking place and noted that other parishes in the Diocese appreciate Holy Spirit's leadership in establishing advocacy dialogue, crafting policy, and taking care in setting process. Holy Spirit is and will continue to be an incubator for creative approaches to a variety of issues affecting our parishes and communities.
- Glenn is kindly coordinating our Active Incident Training and is working to identify the best date and time to hold the training. A poll will go out to the Vestry and a date will be finalized soon.

- Anita Rognas has retired as of January 7th. Terri welcomed Anita to continue participating in services, as she is able, and asked everyone to keep Anita and her family in their prayers.

8) Other Business

- Date and time for next Vestry meeting; Sunday, January 27th; immediately following the Annual Meeting.

Respectfully Submitted,

Ann Wiltse
Clerk of the Vestry

January Rector's Report to Vestry

Faithfully submitted,

The Rev. Terri Ann Grotzinger
Rector

January Vestry Ministry Reports

A) Communications – Judy Parock, Chair

Much of our work this month focused on getting out our message about our Lessons and Carols service and our Christmas Eve services. We updated the look of the rotator on the website to make sure that it had a Christmas feel to it and that it also contained all the information regarding our services in an easy-to-find format. The links on the home page led to more detailed information on our interior pages and calendar, including a special page devoted just to our Christmas services. KUFM ran ads promoting our Lessons and Carols service. We created posters and rotators for Lessons and Carols, the special service time for Advent IV, and our Christmas Eve services. Service time information was also updated on the message on our phone. The Lessons and Carols service was very well received this year, with more than 100 people attending. Our early Christmas Eve service was also very successful with nearly 200 people participating. The later Christmas Eve service had a good crowd of around 170 this year.

Our Facebook page was updated throughout the month with pictures from church events, including the Advent crafts, the Holiday Market Bake Sale, the Christmas pageant preparation and photos taken on Christmas Eve. We really appreciate those folks who take photos when we are not at an event. Special thanks to Rev. Terri and Gary Swartz for taking the wonderful photos of the Christmas decorating. We created Facebook events for both Lessons and Carols and for the Christmas Eve services and invited Facebook friends to share them on their pages, thereby increasing interest in the events.

Facebook events and rotators were also created for the Warm Spirit Toiletry Drive, the Holiday Market Bake Sale, Advent Quiet Space and the Sunday Morning Adult Study which extended into December. We also advertised these events in the Sunday bulletin and in the Spirited Times.

Rev. Terri confirmed with KUFM that our advertising contract with KUFM for 2019 has been canceled.

– Judy Parock

B) Holiday Market – Tracey Gage

No report.

– Tracey Gage, Vestry Liaison

C) Parish Life – Don Gisselbeck (Kathy Swannack, Coffee Hours; Anne Cohen, receptions)

Reception committee report: There were no receptions held in December.

– Anne Cohen

Coffee Hours: After announcements from Rev. Terri in church, we were able to fill all the slots for Coffee Hour hosts for the December and for some of the Sundays in January as well. I will need to take a short break from functioning as the Coffee Hour Coordinator because I had shoulder surgery in December. I hope to return to help with this after the first of the year.

– Kathy Swannack

- D) Properties – Jim Wiley (Margaret Borg and Kevin Borg, co-chairs)
Properties/Buildings Report: We received word from Temp Right that the expected ship date for the pumps for the boiler has been delayed until February 1.
– Margaret Borg
- E) Rummage Sale – Tracey Gage and Helen Matveyeff (Marva Gallegos, Chair)
The Rummage Sale Committee has nothing new to report this month.
– Marva Gallegos, Chair
- F) Social Concerns – Elizabeth Ettenger (Jim Wiley, Chair)
We are not meeting until January 8, so we will not have a report for the Vestry packet.
– Jim Wiley
- G) Spiritual Formation – Glenn Hladek and Mary Jennings (Gretchen Strohmaier, Chair)
Spiritual Formation:
Advent Crafts and Soup. On the first Sunday in Advent we hosted this annual event. Eighty people participated, and this is the largest attendance we've ever had at this event.

Children Participated in Adult worship. Also on the first Sunday in Advent kids helped in worship by greeting, ushering, reading Scripture, and sharing an announcement.

Advent Quiet Space. We hosted an afternoon of quiet reflection interspersed with readings and music. This contemplative time culminated with the monthly Compline service. Just over a dozen people made use of this opportunity. We plan next year, to return to our Advent Quiet Day retreat opportunity.

Christmas Pageant. During December preparations, practice, and performance of the Christmas pageant occurred. Twelve of our own children took the lead in the pageant with help from Sue LaRose as the narrator and some parent volunteers. Several children from the congregation joined us that night as angels, and families remarked that they were glad their "visiting" children had an opportunity to participate. We would definitely use this pageant format again as it was successful.

Salvation Army Field Trip. Church School families were invited to participate in a field trip to the Salvation Army. Only one family participated. This may have been due to timing or to the nature of the trip. Families have expressed interest in service. We'll keep experimenting with what types of service learning opportunities work and what sort of timing captures the most people.

Montana Association of Christians. I worked with Dorcie Dvarishkis to arrange details for a bus that will deliver folks from Missoula to Helena for MAC day at the legislature in January.

Warm Spirit Project. The girls have been excited and encouraged by the amount of toiletry donations they have received. In December they have worked to sort and

organize the donations and continue to solicit the specific things that are still needed. Members of the group have begun conversations with the owners of Fresh Market to get additional needed supplies at cost.

Planning. During December I did reading and planning for spiritual formation classes, groups and activities to happen in the early months of 2019.

– The Rev. Gretchen Strohmaier, Director of Spiritual Formation

Youth Ministry:

This month has been pretty slow, because of winter break, but we still managed to fit in a whole lot!

In QUEST we've been doing trivia about what we've discussed in QUEST and have continued our video series.

In Youth Group this month we had our Christmas party, which went very well, despite the lack of snow for sledding.

Thanks for all that you do!

– PJ Willett, Director of Youth Ministry

H) Stewardship – Ann Wiltse (Paul Polzin, Chair)

An updated Stewardship Report can be found in the Vestry packet.

– Ann Wiltse